



Mountain Meadow Youth Ranch
391 Big Beaver Creek Rd.
Trout Creek, MT 59874
(406) 827-1957

Enrollment Contract

- Contract between Mountain Meadow Youth Ranch and the below signed parents/legal guardians that will act as the financial sponsor of the below named student. Mountain Meadow Youth Ranch shall be entitled to rely on the representations of either of the below-named sponsors with respect to the student, regardless of whether the “sponsor” appears in this agreement in the singular or plural.

Parent/Legal Guardian Signature _____ Date _____

Student Name _____ Date of Birth _____

- **RESPONSIBILITIES AND SERVICES** offered by Mountain Meadow Youth Ranch in this enrollment contract. Mountain Meadow Youth Ranch is a residential program with a summer/wilderness component. Typical enrollment numbers fall between 10 and 18 students. Average enrollment is 15 students with as many as 20 students at any particular time. Mountain Meadow Youth Ranch operates year-around. We help challenge students and their families to address difficult issues and make positive changes in their lives. Our philosophy follows a 12-step process model coupled with Cognitive Behavioral thinking and counseling that helps hold students accountable for their behavior while addressing underlying conflicts or unresolved issues. Program activities include, reading and writing assignments, community service, after school extracurricular activities, ranch chores, outdoor activities, home-school and public-school options, 1X1 counseling, group counseling, AA/NA themed group meetings, and family style “check-ins.” It also includes expeditions outside of Mountain Meadow Youth Ranch that can include but are not limited to visiting national parks, museums, rock-climbing, wilderness camping, boating, skiing, hiking, paintballing, sledding, snow-sports, and water-sports. Mountain Meadow Youth Ranch is not a therapeutic treatment program for students that are chemically dependent or require extensive psychological care.
- **STUDENTS PLACEMENT.** Students that are placed in Mountain Meadow Youth Ranch will be screened by the program director. They will be accepted based upon fitting within Mountain Meadow Youth Ranch’s student population profile.
- **PARENT/GUARDIAN RESPONSIBILITIES.** Prove that they have legal guardianship with regards to their student’s placement. Participate in their students’ case plan, counseling, education, and personal growth. Ensuring compliance with the Interstate Compact on the Placement of Children. Fulfilling their financial obligation with Mountain Meadow Youth Ranch.



- **STUDENT RESPONSIBILITIES AND HOUSE RULES.** Students will be required to attend group and individual counseling sessions, participate in physical exercise, participate in extra-curricular activities, participate in educational opportunities, do daily/weekly/monthly chores, treat other students and staff members with respect and honesty.
- **CONTRACT PERIOD.** This agreement begins on the first day of enrollment. All provisions of this contract will apply throughout the student's enrollment
- **CONSENT FOR PARTICIPATION.** Sponsors give their informed consent for the student to take part in all activities of the program and acknowledge that the Sponsors are fully aware that parts of the program may be demanding, rigorous, and stressful for the student.
- **AUTHORIZATION FOR RESTRAINT.** Mountain Meadow Youth Ranch uses the 12-step model, AA/NA beliefs and practices, Cognitive Behavioral Therapy, cognitive behavioral thinking, coupled with teaching hard-work ethic, honesty, and family integration techniques that teach students how to be accountable for their behavior while addressing underlying conflicts or unresolved issues. All students will participate in 1X1 counseling at a minimum of 2-times per week addressing their daily, weekly, and past struggles with behavior, family history, social struggles and emotional issues. Group sessions happen at a minimum of 3-times per week and address the group and individual daily, weekly, and past struggles with behavior, family history, social struggles, group issues, and emotional struggles. These sessions are all overseen by a licensed counselor, therapist, or social worker, but can be called by a student and overseen by the Head/Lead staff. Students that have a history of substance use will also have their needs assessed and counseling as needed by a licensed addiction counselor. Sessions are dependent upon each students' need and the director, counselor, therapist, social worker, licensed addiction counselor, or lead/head staff recommendations.

Mountain Meadow Youth Ranch's behavioral management practices are based upon an individual assessment of each student, their needs, stage of development, behavior, diagnosis, behavior, and individual incidents. The practices are designed with the goal of teaching the student to work on and manage their own behavior and are based on providing the most effective treatment with the least restrictive means.

In the event that a students' behavior requires a consequence, the consequence will be determined by the staff member that witnesses the behavior or the program director. An attempt to associate the consequence with the behavior will be attempted in all cases. Staff members will,

1. Make all consequences as timely as possible
2. Use natural consequences whenever possible, except when to do so would endanger themselves or others
3. When practical, allow students to develop their own consequences
4. In the absence of a natural consequence, develop a consequence that attempts to relate to the behavior
5. Set boundaries or rules in advance



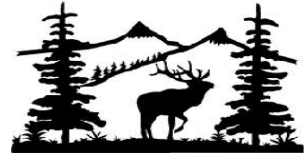
In the event that a student enters a crisis situation. All staff members will utilize crisis prevention or de-escalation techniques to de-escalate the situation. In the event that the student or staff is incapable of de-escalating the situation, the program director, counselor, or if needed the proper authorities will be notified and assist or take over the de-escalation of the student. Following any crisis situation or de-escalation, the parent/guardian will be contacted within 24 hours.

In the event that a student must be physically restrained in order to prevent harming himself, a staff member, or another person, the overseeing staff will follow Mountain Meadow Youth Ranch policy, procedures, and utilize training.

In the event that a student receives a "time-out," the overseeing staff will follow MMYR policy and procedures regarding time and appropriate use of a "time-out."

Mountain Meadow Youth Ranch prohibits the following in its behavior management policies and procedures.

- 1) The use of physical force, mechanical, chemical, or physical restraint as discipline.
 - 2) Pain compliance, aversive conditioning, and use of pressure point techniques.
 - 3) Placement of anything in or on a student's mouth.
 - 4) Cruel or excessive physical exercise, prolonged positions, or work assignments that produce unreasonable discomfort.
 - 5) Verbal abuse, ridicule, humiliation, profanity, and other forms of degradation directed at a students' family
 - 6) Physical discipline of any means including but not limited to hitting, shaking, biting, or pinching.
 - 7) Locked confinement or seclusion.
 - 8) Withholding of necessary food, water, clothing, shelter, bedding, rest, medications as prescribed, medical care, or toilet use.
 - 9) Denial of visits or communication with the students' family
 - 10) Isolation as punishment
- 11) Other forms of punishment or discipline which subjects a student to pain, humiliations, or unnecessary isolation, or restraint.
- **AUTHORIZATION FOR SEARCH.** Sponsors give consent and authorize Mountain Meadow Youth Ranch personnel to search the personal effects and person of the student. Mountain Meadow Youth Ranch is authorized to confiscate any and all items deemed by Mountain Meadow Youth Ranch as contraband.
 - **MEDICAL AND EMERGENCY CARE.** All medical personnel of any hospital, emergency medical service, or other appropriate medical organization shall have authorization to provide emergency treatment while your student is enrolled in Mountain Meadow Youth Ranch. All participants on medication must bring prescriptions in original containers and medications will only be administered by a staff member. In the event of a runaway or medical emergency, the proper emergency medical services and government authorities shall be contacted and Mountain Meadow Youth Ranch will abide by their decision as to any search and rescue efforts,



apprehension and detention of a runaway and any emergency medical treatment or evacuation. It is understood that various emergency medical services and government entities react in widely varying ways, and Mountain Meadow Youth Ranch must obey their directions in accordance with the rules and regulations that govern the services provided to Mountain Meadow Youth Ranch. The student's Sponsor(s) will bear the costs and consequences of any decision by one of these entities. Any and all psychologists, medical doctors, hospitals, counselors, therapists or others who may have had contact with, counseled or treated the student are hereby authorized to release all information regarding medical history, diagnosis, treatment or disability to Mountain Meadow Youth Ranch staff. Mountain meadow Youth Ranch will provide transportation of the student to and from medical appointments and activities.

- **TUTION CHARGE.** Residential program tuition is \$4980.00 per month. A \$1500.00 Student Expense Account Deposit is required for students at the time of enrollment. \$1000.00 dollars of this fee is an intake fee that is non-refundable. A two-month minimum tuition is required and non-refundable. If your student is on a scholarship there will be no refund of said deposit. This Student Expense Account will be used to replace lost or damaged personal gear, purchase personal clothing, pay transportation expenses in response to family emergency, provide needed medication or medical treatment or for other miscellaneous expenses incurred to ensure the student's safety and well-being. All funds not used for the above purposes will be refunded within 60 days after the student leaves Mountain Meadow Youth Ranch's charge.
- **FEE SCHEDULE.** A \$1,500.00 non-refundable deposit and signed enrollment Contract are due within 14 days after acceptance of a student to the Mountain Meadow Youth Ranch program. The balance of course tuition for the first month is due and payable upon enrollment. Monthly billing will occur after the first month of enrollment. Payment is due on the first day of each month.
- **TRANSFER OR DISCHARGE.** Mountain Meadow Youth Ranch reserves the right to terminate this Agreement at any time due to illegal, uncontrollable, or dangerous actions by the student, unreported or previous unknown medical conditions, prior injuries or for any other reason whatsoever as deemed necessary by Mountain Meadow Youth Ranch. In the event of such termination by Mountain Meadow Youth Ranch, Sponsors shall not be entitled to a refund of tuition. Students will be discharged to their parent or legal/guardian unless there is written prior consent for a transport service or other relative.
- **WITHDRAWAL BY SPONSOR.** In the event the Sponsor withdraws the Student or a premature departure occurs such as a runaway, the Sponsor shall not be entitled to a refund of the tuition fee. "Non-refund" is not considered to be a penalty for early withdrawal of the student. Instead, due to the small nature of the Mountain Meadow Youth Ranch program, an enrollment commitment is required to assure adequate funding for operation. Because of incurred costs for such items as contracted staff salaries, staff schedules, inventories, operating expenses, etc.,



the policy of non-refundable tuition is a reasonable estimate of Mountain Meadow Youth Ranch's losses associated with early withdrawal or enrollment termination of the Student.

- **ADDITIONAL COSTS AND EXPENSES.** In addition to the standard tuition fees, sponsors agree to pay the following expenses. Each expense will be itemized on a monthly statement
 1. Transportation of the student from or to an airport as determined by Mountain Meadow Youth Ranch.
 2. All medical, dental, and hospital expenses, including transportation.
 3. Required personal clothing items.
 4. Recreational trips such as but not limited to, skiing, snowboarding, Judo tournaments, rock-climbing, fishing, etc..
 5. Late fees of \$50.00 if not received by the 10th of the month. A 5% interest charge will be added for any payment 30 days past due. The 5% is assessed for each month the payment is not received.
 6. Any legal fines

- **DAMAGE TO PROPERTY.** Sponsors agree to be responsible for the costs in excess of the student expense deposit for repairing or replacing any property damaged, defaced, destroyed, or stolen by the student, including public or private property.

- **RESPONSIBILITY FOR LOSS OR DAMAGE OF PARTICPANTS PROPERTY.** Sponsors agree to hold harmless and release Mountain Meadow Youth Ranch and its staff from all liability associated with the loss or damage of any student's property.

- **COST OF COLLECTION AND/OR ATTORNEY FEES.** Sponsors agree to pay the costs of collection of any amounts due under this agreement, including reasonable attorney's fees and property liens.

- **GRIEVANCE POLICY.** Mountain Meadow Youth Ranch provides students and parent/guardians with a means to grieve alleged violations. Students and parent/guardians are encouraged to utilize the process prior to seeking help from an external organization. Conversely, external organizations are encouraged to refer the student and parent/guardian to Mountain Meadow Youth Ranch's procedure prior to seeking outside help. It is our goal at to uphold and sustain all of your personal rights. If you feel that you have been emotionally, physically, or mentally abused, it is your right and privilege to file a grievance. Below is the recommended method of filing a grievance.
 1. The student and/or parent/guardian are encouraged to discuss the grievance directly with the involved staff member and attempt to find a resolution. If a student and/or parent/guardian are uncomfortable doing so, the student and/or parent/guardian can take the problem to a senior staff member or a staff member that they are comfortable talking with about the grievance.
 2. If no resolution is found through step one, the student and/or parent/guardian has the right to present the grievance directly to the director. The director will respond to the grievance in writing within a week of receiving the grievance.
 3. Grievances and their resolution will be placed and kept in each student/employee file.



- **STUDENT, PARENT/GUARDIAN RIGHTS.** All students that are enrolled in Mountain Meadow Youth Ranch have fundamental human, civil, constitutional, and statutory rights. The rights below are protected and provided to all students that are enrolled in Mountain Meadow Youth Ranch.
 1. A safe environment with respect for human dignity.
 2. To receive care and services according to individual need.
 3. Educational services in accordance with Montana State Law during the school year.
 4. The protection of the privacy of information and records regarding each program student and the student's family.
 5. Be treated with dignity and respect.
 6. Freedom from abuse, neglect, unnecessary physical restraint, corporal, cruel, harsh, or unnecessary punishment, name calling, infliction of pain, or excessive physical exercise.
 7. Adequate food, water, clothing, school supplies, and personal hygiene supplies.
 8. To communication and visitation privileges with family in person, by mail, or by phone.
 9. Freedom from discrimination.
 10. The ability to contact the Montana abuse reporting hotline to report allegations of abuse and neglect.
 11. To personal privacy, when it is not contrary to the treatment and safety needs of the student or students.
 12. Consideration of the program students' opinions and recommendations when developing a case plan.
 13. Ability to submit complaints and grieve alleged violations of these rules, including a prohibition on retaliation against a program student for submitting a complaint

- **COMMUNICATION POLICY,** students will be required to write weekly letters, participate in weekly phone or visual calls, and participate in any additional therapeutic letter writing or phone/visual calls.

- The Contract Agreement will not be altered or changed unless 30 days' advance written notice is given to Sponsor, parent/legal guardian.

Sponsors acknowledge that they have read this Agreement and understand and agree to its provisions. This Agreement constitutes the entire Agreement between the Sponsors and Mountain Meadow Youth Ranch.

Parent/Guardian _____ Date _____



Parent/Guardian _____ Date _____

MMYR Director _____ Date _____

Student Signature _____ Date _____